Interim Funding Assistance

Academic units may request Interim Funding Assistance to support the transitional employment needs of academically qualified spouses/partners of new ladder-rank faculty at UCI. In some cases, Interim Funding Assistance may be used to retain UCI faculty. The recruiting department should make efforts to assist the spouse/partner in seeking permanent academic positions outside of UCI if the department is unable to continue the appointment.

In all cases, commitments by the Office of Academic Affairs for interim funding will not exceed a period of two years. Transitional employment opportunities for academically qualified spouses/partners may include appointments as Lecturers or appointments in research-related positions.

Miscellaneous questions or required documentation may be directed to:

Office of Academic Personnel
354 Aldrich Hall
ZC: 1015
Phone: 949-824-7175
Fax: 949-824-4522
Email: acadpers@uci.edu
The Career Partners Program was formally initiated at UC Irvine in 1997-1998 in response to the employment needs of dual-career academic partners.

The primary purpose of the Career Partners Program is to recruit excellent new faculty to join the regular professorial ranks. In exceptional cases, this program may be used for the retention of current faculty. The Career Partners Program is not the only avenue through which a unit might pursue a partner hire. Deans may choose to set aside portions of their resource allocations to be used exclusively for partner hires. In all cases, these appointments are subject to budgetary considerations, best fit for the receiving unit and excellence of the candidate.

Academic units may request Interim Funding Assistance from the Office of Academic Affairs to support the transitional employment needs of academically qualified spouses/partners of new ladder-rank faculty at UCI.

FTE for Ladder-Rank Faculty Appointments Program:

A. Funding

Funding for Career Partner FTE is accomplished through a three-way partnership:

1. The recruiting unit of the primary appointee provides 1/3 FTE
2. The host unit of the spouse/partner provides 1/3 FTE
3. The Office of the Provost and Executive Vice Chancellor provides 1/3 FTE

When the Career Partners Program involves collaboration with the School of Medicine, the partial FTE provided by a general campus unit and by the Provost and Executive Vice Chancellor must be filled in a general campus unit.

Should a Career Partner recruitment prove unsuccessful, or if a Career Partner incumbent leaves UCI, the partial FTE’s supporting the position will revert to their originating units.

B. Career Partner Requests

After the primary recruiting unit and the partner’s unit have agreed to pursue the Career Partner hire, the Chair of the primary unit should submit a request to the Provost and Executive Vice Chancellor for the final 1/3 FTE. This request should include:

1. An explanation of the primary recruitment effort giving rise to the request for a Career Partner position;
2. Statements of support for the proposal from the Chair and Dean of the primary recruiting unit with commitment of 1/3 FTE.

Once the Provost and Executive Vice Chancellor has approved the request for the final 1/3 FTE, the recruiting and co-sponsoring units will be authorized to proceed with the Career Partner appointment according to existing campus procedures.

C. Appointment Process

The appointment process for a Career Partner hire will follow the normal Academic Personnel procedures for faculty appointments, including review by the Council on Academic Personnel.

The required file documentation for the appointment at the proposed rank should be assembled by the spouse and partner’s department and submitted through normal channels via the dean’s office to Academic Personnel. Each case will be judged on its academic merit, and the appointee should not be referred to as a “career partner hire” within the dossier.